

SHAH NAROTTAMDAS HARJIVANDAS COMMERCE COLLEGE, VALSAD

શાહ નરોત્તમદાસ હરજીવનદાસ કોમર્સ કોલેજ, વલસાડ

ડૉ. મોઘાભાઈ દેસાઈ વિદ્યાસંકુલ,
શ્રી મોરારજી દેસાઈ નગર,
કોલેજ કેમ્પસ, તિથલ રોડ, પો.બો.નં. ૪૮,
વલસાડ-૩૯૬ ૦૦૧. (વે. રેલ્વે.)

(Accredited "B" by NAAC)



Dr. Moghabhai Desai Vidyasankul,
Shree Morarji Desai Nagar, College Campus,
Tithal Road, P. B. No. 48,
Valsad-396 001 (W. Rly.)

Prin. Dr. Girishkumar N. Rana

(M.Com., Ph. D.) De'ette awarded by Central University of America
Senate Member, Ex. Member (Govt. Nominee) Syndicate,
Academic Council, Board of Studies, VNSG University, Surat
E-mail : pro.girish_rana@yahoo.com / principalshahnhcc@gmail.com / Web. : www. : shahnhcc.com

Mob. : 8200787512
9824100773

Our Ref. No. :

IQAC FOUR MEETING 2021-2022 Date :

Notice : June to August 2021

All the IQAC members are here by kindly informed to make yourself convenient to be with us in the first IQAC meeting is to be held on 15 th June, 2020 at 2:30 in the principal's office. The agenda of the meeting is as under.

Agenda

1. Welcome to the members.
2. Reading of the minutes of the previous meeting and its approval.
3. Discussion on Admission of First year students.
4. Discussion on the syllabus of first term.
5. Discusson of co/extra curricular activities for the first term.
6. Presidential address.
7. Vote of thanks.

Minutes

Minutes of the first IQAC meeting held on 18th June, 2021 at 2:30 in the principal's office.

Present members

❖ Dr. Girishkumar Rana	: Chairperson	
❖ Prof. K.R. Bhavsar	: IQAC Coordinator	
❖ Prof. K.C. Patel	: Representative of teaching staff	
❖ Prof. M.G. Patel	: Representative of teaching staff	
❖ Prof. M.A. Mulla	: Representative of teaching staff	
❖ Prof. Dr. M.M. Jariwala	: Representative of teaching staff	
❖ Prof. Rohit Kasundra	: Representative of teaching staff	
❖ Prof. Mignesh Bhandari	: Representative of teaching staff	
❖ Prof. Chirag Rana	: Representative of teaching staff	
❖ Shri Rajiv Desai	: Representative of Alumni	
❖ Lion Hemal V. Patel	: Business person	
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Our Ref. No. **Resolution**

Date :

1. Welcome to the members :

IQAC Chairman Dr. G.N. Rana welcomed the members and instructed the co-ordinator Prof. K.R. Bhavsar to proceed on.

2. Reading of the minutes of the previous meeting and its approval :

Prof. K.R. Bhavsar read the minutes and asked for the approval of it. The presented members approved the minutes.

3. Discussion on Admission of First year students :

Every year by the Veer Narmad South Gujarat University we used to get the permission of 5 classes for F.Y.B.com due to which there were lack of seats for the students to get admission in English medium. So this year we got the permission to have 7 classes for F.Y.B.com.

4. Discussion on the syllabus of first term :

Chairman Dr. G.N. Rana instructed to collect work plan from all the Departmental Heads so that IQAC can observe the syllabus completion in proper way. It was also decided to start Special Coaching class for slow learner advanced learners, to give practical training (like Internship) to T.Y.B.Com Students. More suggestions were asked for.

5. Discussion on co/extra curricular activities for the first term :


For the overall development of the students, it is necessary to have extra curricular activities alongwith the academic syllabus. To let them have wings and to bring them in limelight, many activities were decided to organize to organize during the whole year.

6. Presidential address :

Dr. G.N. Rana delighted with the fruitful suggestions and cooperations of the members. He expressed his gratitude.

7. Vote of thanks :

The IQAC co-ordinator Prof. K.R. Bhavsar expressed vote of thanks and intimated that the next meeting will be held probably in the second week of September.


PRINCIPAL,
SHAH N. H. COMMERCE COLLEGE,
VALSAD.


Prof. K.R. Bhavsar

CO-ORDINATOR
NAAC
Shah N. H. Commerce Collage
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Our Ref. No. :

Date :

Notice : September to November 2021

All the IQAC members are hereby kindly informed to make yourself convenient to be with us in the first IQAC meeting going to be held on 15th September, 2021 at 03:30 pm in the Principal's office. The agenda of the meeting is as under :

Agenda

1. Reading of the minutes of the previous meeting.
2. Review of the pre-planned academic calendar and maintenance.
3. Review of the co/extra curricular activities of the first term.
4. Outcome of the student's involvement in different activities.
5. Preparation for conducting internal and external examination.
6. Discussion on organization of workshop.
7. To introduce certificate course.

Minutes

Minutes of the first IQAC meeting held on 15th September, 2021 at 3.30 pm the principal's office.

Present Members

❖ Dr. Girishkumar Rana	: Chairperson	
❖ Prof. K.R. Bhavsar	: IQAC Coordinator	
❖ Prof. K.C. Patel	: Representative of teaching staff	
❖ Prof. M.G. Patel	: Representative of teaching staff	
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Our Ref. No. :

Resolution

Date :

1. Reading of the minutes of the previous meeting :

Prof. K.R. Bhavsar read and presented the minutes of the last meeting held on 18th June, 2021 and asked for the approval of it. The presented members approved the minutes.

2. Review of the pre-planned academic calendar and maintenance :

The IQAC co-ordinator presented that almost all the activities took place as per the pre-planned academic calendar. The major events are the celebration of the World Yoga Day with different activities like training of Yoga to the students and the teachers, essay writing competition, poster making competition and yoga performance on 21st June 2021.

- Programme of Teacher's day
- Blood donation awareness programme and camp.
- Organization of banking workshop.
- Programme on "Effect of corona and healthcare".
- Establishment of "Green Club".

3. Review of the co/extra curricular activities of the first term :

Following outstanding extra-curricular activities were accomplished : Celebration of Yoga Day.

Yoga training to staff and students.

Cleanliness Awareness Drive in adopted villages.

Drawing competition on Beauty of Rainy Season.

Poster making competition was conducted

4. Outcome of the student's involvement in different activities :

The IQAC co-ordinator said that before coming to the meeting all the extra activities incharge teachers were asked about their observation of the students. As per their opinion it is found that the students who have been regularly participating in such activities are found more active and developed in comparison to their former status. It was found that the new admitted students this year are tend to be more active and enthusiastic in their work.

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Our Ref. N5. : **Preparation for conducting internal and external examination :**

According to the schedule given by the university and UGC guideline, university exams are going to be conducted in November/ December so for that internal exam are to conducted in October for which the exam committee prepares a supervision chart and if faculty are lacking then outsider people are to be appointed for the supervision.

6. Discussion on organization of workshop :

Prof. K.R. Bhavsar has acknowledged that by the order of Gujarat Council on Science and Technology (GUJCOST) Department of Science and Technology, Government of Gujarat, a two day training Innovation Club Workshop are to be organize in February/March.

7. To introduce certificate course:

Prof. K.R. Bhavsar discussed on organizing certificate course for the next coming term on Basics of Vernacular Innovation Training. Such training will be organized by Commissionarate of Higher Education, Gandhinagar. All the presented members agreed on the proposal.


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Prof. K.R. Bhavsar

CO-ORDINATOR
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Our Ref. No. :

Date :

Notice : December 2021 to February, 2022

All the IQAC members are hereby kindly informed to make yourself convenient to be with us in the first IQAC meeting going to be held on 29th December, 2021 at 03:30 pm in the Principal's office. The agenda of the meeting is as under :

Agenda

1. Last meeting review.
2. To decide about finishing school program.
3. To discuss about sports day event.
4. To discuss the campus cleanliness program.
5. To discuss the Annual day celebration.

Minutes

Minutes of the first IQAC meeting held on 29th September, 2021 at 3.30 pm the principal's office.

Present Members

❖ Dr. Girishkumar Rana	: Chairperson	
❖ Prof. K.R. Bhavsar	: IQAC Coordinator	
❖ Prof. K.C. Patel	: Representative of teaching staff	
❖ Prof. M.G. Patel	: Representative of teaching staff	
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9824100773

Our Ref. No. :

Date :

Resolution

1. Last meeting review :

As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum of changes in syllabus as well as the internal assessment.

2. To decide about finishing school program :

According to UGC and KCG guidelines the college decided to give practical knowledge to students in class room. Various activities are asked to to be decided by the present professors. Many have given the suggestions. Prof K.C Patel has been assigned to coordinate the entire schedule.

3. To discuss about sports day event :

Every year the college arranges interclass and inter university events as well different activities for the students. Prof. M.K. Patel was asked to introduce some more sporting activity. He had been asked to form sports committee and to encourage more and more students to participate and to excel in their talent.

4. To discuss the campus cleanliness program :

As per the guideline of government "swachh bharat mission" NSS program officers are allotted to make clean the entire campus as well as the surrounding area and nearby villages of the college. They have been instructed to organize rally on cleanliness for the awareness of society.

5. To discuss the Annual day celebration :

Each and every year college arranges an annual day. So during this year college is going to arrange an annual day for which instruction is given to different committee members to perform different duties. To make event successful responsibilities were assigned to every professors.

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VALSAD.

Prof. K.R. Bhavsar

CO-ORDINATOR
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Our Ref. No. :

Date :

Notice : March to May, 2022

All the IQAC members are hereby kindly informed to make yourself convenient to be with us in the first IQAC meeting going to be held on 15th March, 2021 at 03:30 pm in the Principal's office. The agenda of the meeting is as under :

Agenda

1. Last meeting review.
2. Training of DIYKIT.
3. To discuss about university exam.
4. To decide about teacher training.
5. To decide about admission process for next year.
6. To prepare a time table for next year.
7. Vote of thanks.

Minutes

Minutes of the first IQAC meeting held on 15th March, 2021 at 3.30 pm the principal's office.

Present Members

❖ Dr. Girishkumar Rana	: Chairperson	
❖ Prof. K.R. Bhavsar	: IQAC Coordinator	
❖ Prof. K.C. Patel	: Representative of teaching staff	
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Our Ref. No. :

Date :

Resolution

1. Last meeting review :

As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum of changes in syllabus as well as the internal assessment.

2. Training of DIYKIT :

Probodh Level Training of DIYKIT was setup for students start up and innovation club program on 14th, 15th, 19th and 20th October, 2022 at our college under the guidance of Prof. K.R. Bhavsar. Its functioning and its results were discussed in the meeting.

3. To discuss about university exam :

According to the schedule given by the university and UGC guideline, university exams are going to be conducted in April so for that internal exam are to conducted in March for which the exam committee prepares a supervision chart and if faculty are lacking then outsider people are to be appointed for the supervision.

4. To decide about teacher's training :

College decided to provide additional knowledge for their special subject to each and every staff member for which the college is going to arrange a seminar for the professor of the college for their bright future.

5. To decide about admission process for next year :

For the smooth working of the college in the upcoming year the college is going to make an admission schedule during the vacation period and the admission committee are instructed to complete the admission process so that from the very first day all the classes run regularly.

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શાહ નરોત્તમદાસ હરજીવનદાસ કોમર્સ કોલેજ, વલસાડ

ડૉ. મોઘાભાઈ દેસાઈ વિદ્યાસંકુલ,
શ્રી મોરારજી દેસાઈ નગર,
કોલેજ કેમ્પસ, તિથલ રોડ, પો.બો.નં. ૪૮,
વલસાડ-૩૯૬ ૦૦૧. (વે. રેલ્વે.)

(Accredited "B" by NAAC)



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Our Ref. No. :

Date :

6. To prepare a time table for next year :

Time table committee is instructed to prepare a timetable for the upcoming year so that the classes may run properly from the very first day.

7. Vote of thanks :

After the discussion the meeting has been adjourned. The co-ordinator p Prof. K.R. Bhavsar has expressed his gratitude for cooperation from each and every member presented in the meeting during the whole year.

PRINCIPAL,
SHAH N. H. COMMERCE COLLEGE,
VALSAD.

Prof. K.R. Bhavsar

CO-ORDINATOR
NAAC
Shah N. H. Commerce Collage
VALSAD