

SHAH N.H COMMERCE COLLEGE VALSAD

Year 2018-2019

Department Of Statistics

Date 16-09-2018

Notice

All the members of the department hereby informed to attend the second meeting of the department on 16th September in the fourth lecture in the college library for the academic year 2018-19 do remain present sharp at 3:30 p.m.

Agenda

- (1) Welcome
- (2) Review of the last meeting
- (3) Discussion on the completion of the syllabus in time
- (4) Assigned the duties to set the question papers and evaluation work allotment for the first internal test
- (5) To motivate the students to use ICT tools in their learning
- (6) Points to give tips for the advance learners and guidance to slow learners
- (7) Plan to invite visiting subjects for guest lectures.
- (8) Vote of thanks.

- 1] Prof. R. P. Patel.
- 2] Prof. K. R. Bhavsar
- 3] Prof. Mignesh H. Bhendari
- 4] Prof. Viral S. Bhendari

R. P. Patel.

Prof. K. R. Bhavsar

Prof. Mignesh H. Bhendari

Minutes of the 2nd Meeting

Second meeting of the department of statistics was organized on 16th September, 2018 in college library in the fourth lecture at 3:30 p.m. to discuss the proposed agenda as follows.

- (1) Head of the department. Prof R.P Patel had heartedly welcome all the members of the whole department and expressed sincere thanks for the support.
- (2) Healthy discussion and review made on the proceedings of the last meeting. All the members have shown their enthusiasm regarding the duties assigned to them.
- (3) Each members of the department gave their report about the completion of syllabus in their respective workload. It was decided to arrange extra lectures. If required.
- (4) Each members are assigned the duties to set the question papers and assessment work allotted for the upcoming internal test joining to start in October. All the members were allotted assessment work for their own division.
- (5) Along with the teaching in the classrooms using ICT tools, for an experiment it was decided to motivate students also to use ICT tools for their syllabus
- (6) It was decided to identify the advance learners and slow learners from their performance of the first internal test.

It was decided that an important tips should be given to the advance learners in the manner in which they may scored more marks and they can improve their results. At the same time slow learners should be given the guidance in a proper manner, that may get at least passing marks in the university examination.

- (7) The plan was made to invite subject expert for under graduate students and post graduate students, especially to enhance their knowledge for

H.O. D
R.P. Patel

research work, & how to write their research proposal, each member have proposed one name as a subject expert for guest lecturer.
(8) Prof K.R Bhawsar performed to duty express vote of thanks.

H.O.D
supplabel.